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[Office of the Vice President for Health Sciences/Dean of the Faculty of Medicine Records](#)

**COLUMBIA UNIVERSITY. OFFICE OF THE VICE PRESIDENT FOR HEALTH SCIENCES/DEAN OF THE FACULTY OF MEDICINE.**

**Records, 1978-1993 (bulk 1985-1990)**

**5.33 cubic feet (16 boxes)**

**DEPARTMENTAL HISTORY:** The Office of the Vice President for Health Sciences at Columbia University traces its origins to the Office of the Dean of the Faculty of Medicine, generally known as the College of Physicians & Surgeons. As the health sciences campus grew in complexity over the 20<sup>th</sup> century, the Dean was given administrative oversight of the schools of dentistry, public health, and – after its partial University affiliation in 1937 – nursing. From 1933 to 1945, the deanships of medicine and dentistry were combined in one person and for many years the director of the school of public health functioned more as a department head than as the leader of an autonomous school.

All ancillary health science programs, such as occupational and physical therapy, also reported to the Dean of the medical school. In addition, the Dean served in an advisory capacity on the Joint Administrative Board, the body that coordinated the relationship between Columbia University and Presbyterian Hospital. In recognition of these increased responsibilities, the Office of the Vice President in Charge of Medical Affairs was created in 1949; in 1973 the title was changed to Vice President for Health Sciences. As of the writing of this finding aid (2010), it is named the Office of the Executive Vice President for Health and Biomedical Sciences/Dean of the Faculty of Medicine.

From 1949 through 1973 the Vice President was also the Dean of P&S. In that year, the offices were split; they remained split until 1984, when they were reunited.

The Archives & Special Collections website has a [list of the occupants of the Vice Presidency and Deanship](#) during the period covered by these records.

**SCOPE AND CONTENT:** Records of the Office of Vice President for Health Sciences/Dean of the Faculty of Medicine largely created during the administration of Henrik H. Bendixen, who served as acting Vice President for Health Sciences in 1984 before being named to the position in 1985. He was succeeded in early 1989 by Herbert Pardes.

Particularly well-documented topics in the records include medical school relations with two of its affiliated hospitals, Bassett (Cooperstown, N.Y.) and Harlem; growing academic ties with China; the establishment with Presbyterian Hospital of a joint Office of Clinical Trials; the activities of the university's Office of Science & Technology Development; affiliation with St. Bartholomew's Hospital Medical College in London;

and the site visit to the medical school of the Liaison Committee on Medical Education (LCME) in Jan.-Feb. 1989.

A small portion of the records date to Bendixen's post-vice presidential career as Senior Associate Vice President for Health Sciences/Senior Associate Dean of the Faculty of Medicine. He retired from Columbia in June 1994.

The Central Records of the Office of the Vice President for Health Sciences were still in active use during the Bendixen administration. Correspondence and other records created or received by the VP's Office continued to be filed there. There is no indication why the records here were kept separate from Central Records. In many cases, relevant correspondence on the same subject was filed in both sets of records. Researchers will need to check both record series to be sure they have seen all material relating to a specific topic.

**LANGUAGE:** English.

**ACCESS:** Most University records are closed for 25 years from date of creation; access to other records may be closed or restricted due to state and federal regulations.

**RELATED RECORDS:** Additional records from the Bendixen administration can be found in the [Office of the Vice President's Central Records](#).

Archives & Special Collections also hold [Bendixen's personal papers](#), which include a small amount of records relating to his role as Vice President for Health Sciences.

**PROVENANCE:** Transfer from Georgian Building storage room, date unknown (accession #2004.12.21).

### **Subjects**

Bendixen, Henrik H. (Henrik Holt), 1923-2004.

Pardes, Herbert, 1934-

Columbia University – Administration.

Columbia University – Curricula.

Columbia University – Faculty.

Columbia University – Finance.

Columbia University – Officials and employees.

Columbia University. Office of Vice President for Health Sciences.

Columbia University. College of Physicians and Surgeons.

Columbia University. School of Dental and Oral Surgery.

Columbia University. School of Nursing.

Columbia University. School of Public Health.

Columbia-Presbyterian Medical Center.

Harlem Hospital Center (New York, N.Y.)

Mary Imogene Bassett Hospital.

Presbyterian Hospital (New York, N.Y.)

St. Bartholomew's Hospital (London, England). Medical college.  
Education, Higher – Administration – New York (State) – New York.  
Hospitals – New York (State)  
Medical colleges – New York (State) – New York.  
Medical education – New York (State) – New York.  
Medical sciences – New York (State) – New York.  
Medicine – Study and teaching – New York (State) – New York.  
Universities and colleges – Administration – New York (State) – New York.

Records processed and finding aid written by Stephen E. Novak, April 2010.

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  - 1 Academic Strategy, Committee on: Proposal, 1989
  - 2 Academic Strategy for the 1990's, Ad-Hoc Committee on, 1985-1987
  - 3 Academic Priorities, Sub-Committee on, 1988
  - 4 Admissions, 1985-1988
  - 5 Letters of Agreement: Science & Technology, 1983-1986, 1989
  - 6 AIDS: Acceptable Risk Study, Vincent Covello, M.D., 1988
  - 7 AIDS: Acceptable Risk Study, Vincent Covello, M.D., 1989
  - 8 AIDS Coordinating Committee, CPMC: Letters of Acceptance, 1987
  - 9 AIDS Research, Committee on Policies for, 1988-1989
  - 10 Ambulatory Care Network Corporation: Committees, correspondence, 1985
  
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  - 1 Animal Care: Committee minutes, reports, correspondence, printed material, 1987- 1989
  - 2 Animal Care: Press release, 1986
  - 3 Annual Report, Dean's, 1988
  - 4 Ballot Information, 1986, 1989
  - 5 Bard Hall renovations & additions, 1983-1987
  - 6 Bassett Hospital: Board of Trustees, 1988
  - 7 Bassett Hospital: Board of Trustees, 1989
  - 8 Bassett Hospital: Board of Trustees, list of members, 1986-1987
  
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  - 1 Bassett Hospital: Corporate by-laws, 1985-1986
  - 2 Bassett Hospital: Financial statements, 1985-1986, 1988
  - 3 Bassett Hospital: House Staff appointments, 1986/87
  - 4 Bassett Hospital: Misc. correspondence, 1987-1988
  - 5 Bassett Hospital: Staff & administrative listings, 1986-1988
  - 6 Biological Safety Committee: Minutes, correspondence, 1986, 1988-1989
  - 7 Biomedical Research Support Group, 1988-1989
  - 8 Bohmfalk Estate & Trust, 1988-1989
  - 9 Botnick, Victor: Newspaper clippings, 1986
  - 10 Budget, Health Sciences: Presentations, 1984-1985
  - 11 Budget, Health Sciences: Background materials for FY 1987/88-1989/90
  - 12 Capital Budget Committee: Minutes, 1986
  - 13 Cancer Center: Faculty & Staff, 1989-1990
  
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  - 1 Century Association, 1988
  - 2 Chairmen/Directors: Notices of absences, 1987-1989
  - 3 Chairmen's Advisory Committee to the Dean: Background information, 1987-1989
  - 4 China: Capital Institute of Medicine visitors, 1989
  - 5 China: Friendship Hospital exchange program, 1988-1989
  - 6 China: Shandong University visit, 1989
  - 7 China Visitors, Misc., 1987-1988
  - 8 China: Visit of Dr. Ren-Ying Yan, 1988

- 9 Classroom Assignments, Ad-Hoc Committee to Evaluate Priorities in, 1985-1987  
10 Clinical Systems Architecture: Vendors' bids, 1987  
11 Clinical Trials Office, 1987-1988
- 5** 1 Clinical Trials Office, 1989-1990  
2 Committees, Columbia University & Presbyterian Hospital: General, 1984-1990  
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4 Computers, Office, 1985  
5 Conflict of Interest, Ad-Hoc Committee on, 1978, 1987-1990  
6 Continuing Medical Education, 1989  
7 Coordinating Group, Columbia-Presbyterian Medical Center, 1986-1987  
8 Columbia-Presbyterian Medical Center (CPMC) Fund: Reorganization, 1988-1989  
9 Delphi Software: License agreement, 1989  
10 Distinguished Service Awards, 1988  
11 Distinguished Teaching Award, 1988  
12 Emergency procedures, 1985-1986  
13 Englewood Hospital, 1987  
14 Ethics, Teaching of, 1989  
15 Evaluation of Student Clinical Rotations, Comm. on: Charge, corr., 1987-1988  
16 Facilities: General correspondence, etc., 1985-1986  
17 Facilities: Ad-Hoc Committee to Review Services & Facilities Mgt. at the Health  
Sciences Campus: Minutes, correspondence, reports, 1985-1987  
18 Faculty Club, 1986-1987
- 6** 1 Faculty Fund, Columbia-Presbyterian Medical Center: Correspondence, reports, 1986-1987  
2 Faculty Practice Plans: O'Donnell memo, 1984  
3 Foundation Opportunities Review Committee, CPMC, 1987-1988  
4 Future Planning: Separation from the University - questions, 1989  
5 Genetics, Dept. of: Future planning, 1990  
6 Gift Tax, 1989  
7 Gifts & Prizes: Procedures & guidelines, 1985  
8 Graduate Affairs, Associate Dean for: Establishment of office on Health Sciences  
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9 Harlem Hospital Center: Affiliation correspondence, 1986  
10 Harlem Hospital Center: Affiliation contract, FY 1987  
11 Harlem Hospital Center: Affiliation contract, 1988-1989
- 7** 1 Harlem Hospital Center: New York State Article 28 survey, 1986  
2 Harlem Hospital Center: Budget crisis, 1988-1989  
3 Harlem Hospital Center: Chiefs of Service reports, A-N, FY 1986  
4 Harlem Hospital Center: Chiefs of Service reports, OB/GYN, FY 1986  
5 Harlem Hospital Center: Chiefs of Service reports, OP-S, FY 1986  
6 Harlem Hospital Center: City Council hearings, 1986  
7 Harlem Hospital Center: Davis, Sam, 1986

- 8**     1     Harlem Hospital Center: General correspondence, March-Aug., 1986  
2     Harlem Hospital Center: General correspondence, Sept-Dec., 1986  
3     Harlem Hospital Center: General correspondence, 1987  
4     Harlem Hospital Center: General correspondence, 1988-1989  
5     Harlem Hospital Center: Mortality Review Report, NYS, 1986-1987  
6     Harlem Hospital Center: Organizational structure, Affiliation Office, 1985
- 9**     1     Harlem Hospital Center: Dept. of Psychiatry, 1988  
2     Harlem Hospital Center: Review Committee process, 1987  
3     Health & Hospitals Corporation, NYC: Shelter agreement, 1988-1989  
4     Higgins Professorships, 1982-1990  
5     Howard Hughes Medical Institute, 1985-1987  
6     Institute of Medicine, 1986-1987  
7     Institute of Medicine, 1988-1990  
8     Institutional Mission & Goals Statement, 1981-1987  
9     Institutional Profile: AAMC-Generated, 1987-1989
- 10**    1     Institutional Safety Committee, 1986-1987  
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3     Integrated Academic Information Management System (IAIMS), 1988  
4     Japan Forum, 1988  
5     Joseph Mather Smith Prize, 1987-1988  
6     Laboratory & Facilities Safety Committee, 1986-1989  
7     Laser Center, 1987  
8     Liaison Committee on Medical Education (LCME), site visit, Jan.-Feb. 1989: "Book"
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5     Library Services Task Force: Sub-Committee on Education, 1990  
6     Malpractice, 1986-1987  
7     Misconduct & Integrity in Biomedical Research: Conference, 1988  
8     Misconduct in Science, Rules for Avoiding, 1988-1989
- 12**    1     Molecular Medicine, Institute of: Proposal, 1986  
2     Mow, Van C.: Controversy with C.W. McCutchen, 1989-1990  
3     Neer Professorship: Proposal, 1988  
4     Neurology, Dept. of: Review & ballot, 1984-1988  
5     Nursing School: Tuition plan, 1988  
6     Organization Charts/Reorganization, 1987  
7     Overview of the Health Sciences Campus, 1984  
8     Pardes, Herbert: Memos to, Nov. 1988- June 1989
- 13**    1     Pardes, Herbert: Memos to, July 1989-Dec. 1989  
2     Pardes, Herbert: Memos to, 1990  
3     Pardes, Herbert: Memos to, 1991-1993  
4     Occupational & Physical Therapy Programs: Memos [of Donald Kornfeld?], 1985  
5     Parking Committee: Memos re parking problems & contracts, 1986

- 6     Parkinson's Disease Foundation, 1989
- 7     Patent Policy, Presbyterian Hospital, 1986
- 8     Physicians Assistants, 1986
- 9     Plaques: Procedures for approval, 1985
- 10    Radiology Dept. of: High Field MRI, 1989
- 11    Real Estate: Programs for faculty homebuyers, 1984-1990
- 12    Recruitment Loans, 1985-1988
- 13    Recruitment Guidelines & Procedures, 1985, 1987
  
- 14**   1     Research Development Fund Advisory Committee: Correspondence, 1984-1988
- 2     Research Development Fund: Requests, 1987-1988
- 3     Retirement Group/Policies, 1983-1985
- 4     St. Bartholomew's Hospital (London): Affiliation, 1988-1989
- 5     St. Bartholomew's Hospital (London): Affiliation, 1990-1991
- 6     St. Bartholomew's Hospital visit, 1/26 - 1/27/1989
- 7     St. Luke's/Roosevelt Hospital Center: Surgery Chair search, 1988-1989
- 8     St. Luke's/Roosevelt Hospital Center: Appointment process, 1989
  
- 15**   1     Science & Technology Development, Office of: Correspondence, 1985-1989
- 2     Science & Technology Development, Office of: Draft of agreements, 1986-1987
- 3     Science & Technology Development, Office of: Patent policy, 1984-1989
- 4     Science & Technology Development, Office of: Vice Provost Search, 1988
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- 7     Security: Correspondence re: incidents, 1985-1989
- 8     Sovern, Michael: Letters referred from his office for an answer, 1988-1989
- 9     Space Utilization Policy, 1988-1989
- 10    Space Plan, School of Dental & Oral Surgery, 1986
- 11    Student Affairs, 1986-1987
  
- 16**   1     Student Enrollment, 1986-1987
- 2     Tapley, Donald F., 1984
- 3     Teaching: Reports from various committees, 1978, 1981-1982
- 4     Ten Year Plan, 1986
- 5     Transplantation Center, 1989
- 6     Tenure Guidelines, 1983-1989
- 7     Tuckahoe Property, 1987-1989
- 8     USSR Exchange, 1989
- 9     Video Education Committee, 1989
- 10    Xenotransplantation, Cardiac, 1987