

[Archives & Special Collections, Columbia University Health Sciences Library](#)

[Columbia University School of Nursing Records, 1955-2013](#)

COLUMBIA UNIVERSITY. SCHOOL OF NURSING.

Records, 1955-2013.

5.6 cubic feet (14 boxes)

HISTORICAL NOTE: The School of Nursing was founded in 1892 by the Presbyterian Hospital Board of Managers as the Training School for Nurses. It became the Presbyterian Hospital School of Nursing in approximately 1904 and in 1928 moved with Presbyterian Hospital to the new Columbia-Presbyterian Medical Center in northern Manhattan.

Responsibility for the School's educational program was assumed by the Columbia University College of Physicians and Surgeons in 1935. This relationship was formalized in 1937 when the University established the Department of Nursing of the Faculty of Medicine, at which time the Director of the School became the Associate Dean for Nursing. However, most of the School's budget was still funded by Presbyterian Hospital which also continued to own and operate the School's physical plant. In 1974, the Dept. of Nursing became the Columbia University School of Nursing, though it remained part of the Faculty of Medicine, until 2000, at which time the Faculty of the Health Sciences was reorganized into the Faculties of Medicine, Dental and Oral Surgery, Nursing, and Public Health—in addition to the Faculty of Health Sciences—all headed by their respective deans.

The Nurse Anesthesia program was the first master's degree nurse anesthesia program in New York State and second in the United States. The Nurse Midwifery program is one of the oldest in the United States. In June 2004, the School first offered the Doctor of Nursing Practice (DrNP) degree.

Prior to 1970, only female students were enrolled in the School of Nursing.

References: Columbia University. *Columbia University bulletin of information: announcement of the School of Nursing*. New York: The University, 1994, page 9.

SCOPE AND CONTENT: Administrative records created by the School of Nursing including committee minutes, course materials, faculty manuals, alumni programs sponsored by the School, and bound reports regarding the School's self-evaluation and accreditation by the National League of Nursing and the New York State Education Department.

ARRANGEMENT: Arranged into four series: 1. Alumni Events, 2. Committee Minutes, 3. Faculty Manual, 4. Self-Evaluation and Accreditation.

SERIES 1. ALUMNI

BOX 1

Correspondence from Margaret Conrad (former Dean) as Chairman of the Alumni Distributing Fund Chairman, Alumnae Association of the School of Nursing of Presbyterian Hospital (1957-1956). Additional correspondence relating to the selection of "Class Agents" and medical center

fund. Contains letters from various alumnae, class of 1920, for 55th reunion in 1975. Also includes 55th reunion programs and other materials for the class of 1912 (1967). Programs and events generated by the School of Nursing, including alumni reunions, “Dean’s Day,” and pinning ceremonies, the bulk occurring the first or second Saturday in May. Printed programs created by the School of Nursing are open for research.

SERIES 2. COMMITTEE MINUTES

BOXES 1-5

Minutes of School of Nursing committees, the bulk of which are from the Committee on Instruction, document critical decisions affecting administration, curriculum, faculty and student policies and procedures. Some may only include agendas rather than minutes. Has gaps and dates may overlap.

SERIES 3. FACULTY MANUAL

BOXES 5-7

BOXES 6.4-7.1 CLOSED UNTIL 2022-2031

Internally distributed, unpublished manuals outlining policies and procedures for faculty in the School of Nursing.

SERIES 4. SELF-EVALUATION AND ACCREDITATION

BOXES 7-13

BOX 13 CLOSED UNTIL 2029-2079

Includes self-evaluation study reports, course materials, and correspondence for the School as a whole and for specific degree programs, generated in the application process for accreditation and re-accreditation from the National League of Nursing, New York State Education Department, and the American Association of Nurse Anesthetists Council on Accreditation.

Early material includes syllabi and lecture notes (also clinical instruction notes) for the Nursing Course 45 and 46: Medical-Surgical Nursing (1962-1967). Later material includes teacher evaluations, student statistics, course descriptions and other information. Other specific programs documented include Nurse Anesthesia (1976-1985), Nurse Midwifery (1979-2003), and the Doctor of Nursing Science degree (2003-2005).

Some reports are bound in oversized binders.

CLOSED RECORDS: Series 3: Faculty manual, 1996-2005 (Box 6, folders 4-7; Box 7, folder 1) are closed for 25 years from creation. They are open in 2022-2031.

Series 4: Two reports: “Doctor of Nursing Practice report, 2005” and NYSED: “Re-accreditation and Commission on Collegiate Nursing Education reports, 2003 are closed for 25 years from creation. They are not open for research until 2031 and 2029, respectively.

The report: “Doctor of Nursing Science program review, 2003” contains student or applicant test scores, so is not open until 2079.

LANGUAGE: English.

ACCESS: All university administrative records, excluding printed material, are closed for 25 years from date of creation.

Records identified in the folder list as containing confidential student information are closed for 75 years from date of creation.

PROVENANCE: Transfer from the School of Nursing, 2017 (accessions #2017.010, #2017.017).

RELATED RECORDS: Archives & Special Collections holds additional collections documenting the School of Nursing, such as the records from the School of Nursing Office of the Dean, 1962-1986 <https://clio.columbia.edu/catalog/7902486> and those 1941-1944, 1951-1981 <https://clio.columbia.edu/catalog/13035591>. Curriculum material is also found in the School of Nursing Historical Collection, 1887-1990 <https://clio.columbia.edu/catalog/12829918>.

PROCESSING NOTE: Material removed from 3-ring binders was kept together in multiple folders. Processed by Jennifer Ulrich, March 2018.

Subjects

Conrad, Margaret E.

Columbia University. School of Nursing.

Columbia University. School of Nursing – Alumni and alumnae.

Presbyterian Hospital (New York, N.Y.)

Nursing – Study and teaching – New York (State) – New York.

Nursing schools – Accreditation – New York (State) – New York.

Nursing students – New York (State) – New York.

Universities and colleges – Administration – New York (State) – New York.

Education, Nursing – New York City.

Schools, Nursing – New York City.

Columbia University. Dept. of Nursing.

5.6 cubic feet (14 boxes), 1955-2013

Container List

Box	Folder	Title
Series: Alumni		
14	1	Alumnae Association of the School of Nursing of the Presbyterian Hospital correspondence, 1955-1956
14	2	Medical Center Fund correspondence, 1975
14	3	Class of 1912, 55th year reunion, 1967
14	4	Class of 1920, 55th year reunion, 1975
1	1	Dean's Day Conference and Celebration for Alumni and Friends, May 14 1996
1	1	Columbia University School of Nursing Alumni Weekend, May 10, 1997
1	1	Columbia University-Presbyterian Hospital School of Nursing Alumni Weekend and Pinning Ceremony, May 16, 1998
1	2	Columbia University School of Nursing alumni reunion, May 2, 2008
1	2	Columbia University School of Nursing class of 1959: 50th reunion book, May 1, 2009
1	3	Columbia University School of Nursing alumni reunion, May 6, 2011
1	3	Columbia University School of Nursing alumni reunion, May 4, 2012
1	3	Columbia University School of Nursing alumni reunion, April 26, 2013
Series : Committee minutes,		
1	4	1st Year Faculty Committee, 1966
1	5	Committee on Administration, March 1969-June 1971
1	6	Assistant Head Nurse, Head Nurse and Supervisors meetings, 1965-1966
1	7	Curriculum Committee, 1965?
1	8	Executive Committee, November 1959-December 1963
1	9-10	Executive Committee, January 1964-October 1969
2	1	Executive Committee, January 1964-October 1969
2	2-3	Executive Committee, October 1972-September 1980
2	4	Faculty and Administrative Staff Affairs Committee, November 1971-May 1979
2	5-6	Committee on Instruction, November 1960-December 1966
2	7-8	Committee on Instruction, September 1963-October 1972
3	1	Committee on Instruction, September 1963-October 1972
3	2	Committee on Instruction, September 1965-February 1967

3	3	Committee on Instruction, October 1965-April 1967
3	4-5	Committee on Instruction, January 1967-July 1969
3	6-7	Committee on Instruction, October 1969-October 1973
3	8	Graduate Admissions Committee, February 1971-May 1980
3	9-10	Graduate Curriculum Committee, February 1973-May 1979
4	1-2	Officers of Instruction, September 1972-May 1979
4	3-4	Promotions Committee, January 1970-1979
4	5-6	Undergraduate Curriculum Committee, May 1972-May 1979
5	1-2	Undergraduate Admissions Committee, September 1973-May 1980
Series 2: Faculty manual		
5	3	1981
5	4	1982
5	5-6	1983-1984
5	7	1986
6	1	1988
6	2	1990/1991, 1991/1992
6	3	1993/1994
6	4	1994/1995, 1996/1997 CLOSED UNTIL 2022
6	5	1997/1998, 1998/1999 CLOSED UNTIL 2024
6	6	1999/2000, 2001/2002 CLOSED UNTIL 2027
6	7	2002/2003, 2003/2004 CLOSED UNTIL 2029
7	1	2004/2005, 2005/2006 CLOSED UNTIL 2031
Series 3: Self-Evaluation and Accreditation		
7	2	Policies and Procedures manual, 1962-1966
7	3	National League of Nursing (NLN): Overview: Nursing 45 and 46 (Medical-Surgical Nursing), circa 1964-1965
7	4-5	NLN: Course Materials: Nursing 45, 1965/1966
7	6	NLN: Course Materials: Nursing 45, 1966
7	7-8	NLN: Course Materials: Nursing 46, circa 1965-1966
8	1	NLN: Course Materials: Nursing 46 "Book 1," 1964/1965
8	2	NLN: Course Materials: Nursing 46 "Book 2," 1964
8	3	NLN: Course Materials: Nursing 46, 1966
8	4	NLN: Course Materials: Nursing [52?], Spring 1967 "Book 2"
8	5	NLN: "School of Nursing Columbia University Self-Evaluation Report. NLN Accreditation," 1979
9	1	NLN: Correspondence, 1979-1981

9	2	NLN: "Columbia University School of Nursing Progress Report," September, 1982
9	3	New York State Education Department (NYSED): Self-study, 1981
9	4	NYSED: Report, November, 1981"
13	2 items	NYSED: Re-accreditation and Commission on Collegiate Nursing Education reports, 2003 CLOSED UNTIL YEAR 2029
9	5	Nurse Anesthesia: American Association of Nurse Anesthetists Council on Accreditation. <i>Self-Evaluation study for nurse anesthesia education programs</i> , 1976
9	1 item	Nurse Anesthesia: "Self-evaluation study," 1980
10	1 item	Nurse Anesthesia: "Enclosures to self-evaluation study, " 1980
10	1	Nurse Anesthesia: Self-evaluation study, 1981
10	2	Nurse Anesthesia education program self-evaluation, 1980s
11	1	Nurse Anesthesia: Report on interim self-evaluation study, 1983
11	2-3	Nurse Anesthesia: Report on interim self-evaluation study, 1985
11	4	Nurse Anesthesia: "Standard and guidelines for accreditation of nurse anesthesia educational programs/schools," 1980s
11	5	Nurse Anesthesia education program self-evaluation, 1980s
12	1	Nurse Anesthesia education program self-evaluation, 1980s
12	1 item	Midwifery: "Self-evaluation report: Nurse Midwifery, October 1979. Columbia University School of Nursing to American College of Nurse Midwives"
12	1 item	Midwifery: "Self-evaluation report/nurse-midwifery CUSN to AACN/July 1985"
13		Doctor of Nursing Science program review, 2003 CLOSED UNTIL YEAR 2079
13		Doctor of Nursing Practice (DRNP), 2005 CLOSED UNTIL YEAR 2031